**A foreigner is a participant of a voluntary activity program recognized by the European Union or its Member States, which includes operational solidarity action programs aimed at non-profit-making general interest objectives, and where the actions are not remunerated, except for voluntary activities.**

**(Law on the Legal Status of Foreigners, Art. 45, pt. 1, para. 8)**

** application for a temporary residence permit in the Republic of Lithuania. *Application submitted via Lithuanian Migration Information System (MIGRIS);***

** valid travel document (passport);**

** Volume of Organizer's mediation letter.**

 **Mediation letter must contain:**

* ***confirms that foreigner is a participant in volunteering programs recognized by the European Union or its Member States, which includes operational solidarity action programs aimed at non-profit-making general interest objectives, and where the actions are not remunerated, except for voluntary activities;***
* ***confirms that foreigner has sufficient funds for the period of voluntary activity and for reimbursement of the return travel expenses.***

***The mediation letter is submitted through the Public Service Information System (EPIS) for Citizens and Foreigners in the Republic of Lithuania for the Issuance of Personal and Other Documents in the Republic of Lithuania;***

** Voluntary Activity Agreement, which must include, among other terms, the contract:**

* ***the name of the voluntary activity program; duration of voluntary activity;*** ***the place for the implementation of the voluntary activity program and the conditions for the supervision of voluntary activities;*** ***voluntary activity time;*** ***foreigner's means of subsistence and accommodation costs and foreigner's compensation for volunteering costs;*** ***training related to the preparation of foreigner for the intended voluntary activity (if provided);***

 **Volunteering Program;**

 **consent of parents or one of them, guardian (caregiver) or other legal representative for the intended life in the Republic of Lithuania \*, *if foreigner is a minor*;**

** a document certifying that foreigner has sufficient funds and / or receives regular income (e.g. a certificate issued by the bank on the available funds \*), which is sufficient for living in the Republic of Lithuania. The amount of foreigner's means of subsistence is assessed by taking into account the amount of the living resources in the Republic of Lithuania determined by the Minister of Social Security and Labor of the Republic of Lithuania, which can be considered as a sufficient living in the Republic of Lithuania for foreigner applying for a residence permit. Foreigner's means of subsistence must be sufficient for the entire period of validity of the requested temporary residence permit, and if the permit is issued for a period of more than one year,** ***at least one year*;**

** document confirming that foreigner has sufficient funds for the period of voluntary activity and reimbursement of return travel expenses (for example, a bank certificate \*), if the host entity's mediation letter does not confirm that he has sufficient funds for the period of voluntary activity and reimbursement of return travel expenses);**

** a document certifying that the alien has a dwelling in which he intends to declare his place of residence and which has a living space of *at least 7 square meters* for each adult who has declared his place of residence, or uses such a room for rent or for hire; if the relevant contract is concluded for a period shorter than the period of validity of the temporary residence permit and is registered with the State Enterprise Center of Registers (Real Estate Register), or by the signature and seal of the natural or legal person approved by the notary of the Republic of Lithuania, the elder of the Municipality of the Republic of Lithuania or a civil servant authorized by the Migration Department; if this legal entity is required to have a stamp, the legal entity's commitment to provide the alien with a suitable place of residence in which he will declare his place of residence and which will meet the established requirements multi-room, temporary residence permit;**

** the foreign state (s) in which foreigner has resided or is currently resident for the last 2 years prior to his / her arrival in the Republic of Lithuania (except for cases where the stay in the foreign country lasted less than 6 months within the 12-month period) certificate (s) issued by the institution (s) certifying that he was not (was) convicted in this (these) State (s) (criminal record), which must be issued no earlier than than 6 months before the date of application for a temporary residence permit. If foreigner has been convicted, the criminal record must indicate when and for what offense foreigner was convicted, the punishment he was given and whether it was committed \*\*;**

** health insurance, which guarantees the payment of essential medical expenses and expenses that may result from the return of a foreigner for health reasons (transportation, including escort of a personal health care professional (specialists)) and is valid for the entire period of stay or residence of foreigner in the Republic of Lithuania \*, or a document certifying that foreigner is insured with compulsory health insurance in the cases prescribed by the Republic of Lithuania Law on Health Insurance;**

** if a foreigner has been paid a state fee by another person: the extended form of the paid state fee \*\*\* which indicates the name (s) and personal code or date of birth of foreigner for whom the payment was made, with the bank mark; or**

** if an urgent request is made: paid state fees \*\*\* payment order with bank identification or receipt (*or can be paid by card upon request*).**

**I checked that all the necessary documents for issuing a temporary residence permit have been submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ,**

 **(foreigner's citizenship, name(s), surname(s) and date of birth)**

**and I accepted / did not accept them:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(office title)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(signature)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(name(s) and surname(s)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(date)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note: Documents regarding the issue of a temporary residence permit in the Republic of Lithuania may be submitted in Lithuania if foreigner is legally in the territory of the Republic of Lithuania.**

**\* Documents issued abroad must be submitted together with a certified translation into the Lithuanian language. The bank certificate and the document certifying the health insurance may be provided in the original English language or a translation of these documents into English, certified by an interpreter, may be submitted.**

**\*\* A certificate of justice stating that foreigner has not been convicted may be filed in the original English or may be accompanied by an English translation of this document, certified by an interpreter.**

 **The certificate of justice, which is not written in the original English or which states when and for what offense foreigner was convicted, sentenced and executed, must be accompanied by a certified translation into the Lithuanian language.**

**The certificate of legality must be legalized or certified (Apostille) in accordance with the law, except for the criminal record issued by:**

* **Ukraine, Russia, Estonia, Latvia or Moldova;**
* **foreign diplomatic missions or consular posts residing in the Republic of Lithuania;**
* **foreign diplomatic missions or consular posts residing abroad and accredited without any other country, including the Republic of Lithuania.**

**\*\*\* The state fee is paid by a foreigner over 16 years of age**.