**A foreigner intends to work as a *researcher* under an employment contract with a Lithuanian institution of science and studies**

**(Law on the Legal Status of Foreigners, Art. 40, pt. 1, para. 13)**

** An application form to issue a temporary residence permit in the Republic of Lithuania. *Application form is submitted using Lithuanian migration information system (MIGRIS)*;**

** A valid travel document (passport);**

** A valid permit of temporary residence issued by another member state of the European Union or national visa for the purpose of carrying out research and experimental development work;**

** Lithuanian science and studies institution mediation letter number. Mediation letter must include:**

* **the name of a specific European Union or multilateral program that includes mobility means or an agreement between two or more research and study institutions *if the foreigner arrives under this specific program or agreement*;**
* **confirming that a research and study institution willing to accept a researcher has evaluated the purpose, duration and qualification of an foreigner of a research and experimental development work, as proof the copy of the document certifying the qualification is given, as well as that the research and study institution has sufficient financial resources for research and experimental development activities to proceed;**

***The application for mediation has to be submitted using the Information System of Public Services related to issuance, consultation, provision of personal and other documents to citizens of the Republic of Lithuania and foreigners (EPIS)*;**

** *A contract of employment* which additionally includes:**

* **name and purpose of research and experimental development work;**
* **foreigner's commitment to carry out research and experimental development work;**
* **the commitment of the research organization to take the foreigner for research and experimental development work;**
* **start and end dates of research and experimental development work or expected duration;**
* **information on the intended travelling in one or more Member States of the European Union *if researcher's travelling plans are known*;**

 **The consent of the parents or one of them, caregiver or other legal representative for the intended residence in the Republic of Lithuania\*\*\* *if the foreigner is a minor*;**

** *if the foreigner's monthly salary in the mediation letter and the employment contract is less than* 1 minimum wage, a document confirming that the foreigner has sufficient funds and / or receives regular income sufficient for residence in the Republic of Lithuania. The amount of the foreigner's funds is assessed taking into account the level of cost of living in Lithuania which is determined by the Minister of the Ministry of Social Security and Labour of the Republic of Lithuania, which can be considered as a sufficient for residence in the Republic of Lithuania for a foreigner applying for a residence permit;**

** A document, confirming that the foreigner has living premises to declare his/her place of residence, the living space of which for one adult person that has declared his/her place of residence is at least 7 square metres, under the right of ownership or is using such premises under the basis of rent or lending, and if the said contract is drawn for a period that is not shorter than the period of validity of the temporary residence permit and is registered at the Public Institution Centre of Registers (Register of Real Estate), or an obligation of a legal person to provide the foreigner with a place of residence, which meets the defined requirements for a living space for the period of the validity of the temporary residence permit, confirmed with the signature and seal of a notary of the Republic of Lithuania, head of an elderate of a municipality of the Republic of Lithuania or an authorised state officer of the Migration Department or the Migration Service, if the said legal person must have a seal;**

** The certificate issued by competent institution of the foreign state (s), where the foreigner has lived before coming to the Republic of Lithuania or has been living for the last 2 years (except for cases, when the residence in a foreign state was shorter than 6 months in a period of 12 months) confirming that the foreigner has not been convicted, certificate must be issued not earlier than 6 months before the application for a temporary residence permit. If foreigner has been convicted, the certificate of conviction must indicate when and what criminal activity the foreigner has been convicted for, what penalty was imposed to him/her and if it was fully served\*\*;**

** Health insurance, which guarantees the payment of essential medical expenses and expenses that may arise due to the foreigner's return to a foreign state for health reasons (transportation, including escort of a personal health care professional (specialists)) and is valid for the entire period of the foreigner's stay or residence in the Republic of Lithuania\*\* or a document confirming that the foreigner is covered by the compulsory health insurance, as provided in the Law on Health Insurance of the Republic of Lithuania (for example, in the mediation letter of the Lithuanian institution of science and studies, it is a stated that the *foreigner pays (will pay) or will be paid a flat-rate social insurance contributions);***

** *If the state fee for the foreigner were paid by another person*: the extended payment order for the state fees made, which features the foreigner's that the fee was made for, name(s), surname(s) and personal code or date of birth with a bank seal;**

**or**

**** **If the application is urgent: payment order for a state fee paid with a bank seal or a receipt (*it is also possible to make the payment during the application*).**

I checked that all the necessary documents for issuing a temporary residence permit have been submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ,

 (foreigner's citizenship, name(s), surname(s) and date of birth)

and I accepted / did not accept them:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (office title)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (signature)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (name(s) and surname(s)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note: Documents regarding the issue of a temporary residence permit in the Republic of Lithuania may be submitted in Lithuania if the foreigner is legally in the territory of the Republic of Lithuania.**

**\* Residental area requirement is not applied for minor foreigner.**

**\*\*****A certificate of conviction stating that the foreigner has not been convicted may be given in the original English language or may be translated from other language to English, certified by an interpreter.**

**A certificate of conviction, which is not written in the original English language or which states**

**when and what criminal activity the foreigner has been convicted for, what penalty was imposed to him/her and if it was fully served, must be translated to Lithuanian language, certified by interpreter.**

**The certificate of conviction must be legalized or certified (Apostille),** **according to the procedure prescribed by legal acts, except for the certificate of conviction issued by:**

**- Ukraine, Russia, Estonia, Latvia or Moldova;**

**- foreign diplomatic missions or consular posts residing in the Republic of Lithuania;**

**- foreign diplomatic missions or consular posts residing abroad and accredited without any other country, including the Republic of Lithuania.**

**\*\*\*** **Documents issued abroad must be translated into Lithuanian language and certified by an interpreter. The document proving the health insurance may be given in the original English language or may be translated from other language to English, certified by an interpreter.**