**An alien is a citizen of Australia, Japan, the USA, Canada, New Zealand or South Korea and who intends to work or engage in other legitimate activity in the Republic of Lithuania (Item 16 of Article 40(1) of the Law on the Legal Status of Aliens)**

**** **an application form to issue a temporary residence permit in the Republic of Lithuania. *Application is submitted using Lithuanian migration information system (MIGRIS)***;

** valid travel document (passport);**

** *when the alien works or intends to work according to an employment contract* – the employment contract, or the employer’s undertaking to employ the alien according to the employment contract;**

***when an alien is a participant or the manager of a private legal person (entity) registered in the Register of Legal Entities engaged in the activities specified in its incorporation documents in the Republic of Lithuania, or where the purpose of arrival to Lithuania is working at that entity*:**

* ***where less than one financial year has passed from the incorporation of the entity,* the documents certifying that the entity is carrying out the activitis specified in the incorporation documents in the Republic of Lithuania.**

**The activities of the entity may be certified by the following documents:**

* **documents on the location of the registered office of the entity (e.g. the premises lease contract);**
* **no more than 10 contracts certifying the economic commercial activities of the company1;**
* **where relevant permits of licences are required for the operations of the company – the relevant permits or licences;**
* **documents certifying economic operations and economic events of the company (e.g. a statement of the account of the bank, invoices, cash income and expense receipts);**
* **entity economic operations and economic even accounting registers (e.g. the General Ledger, operations journal);**
* **other;**
* **documents have been submitted to the SE Centre of Registers documents have been submitted to the SE Centre of Registers (Migration department will obtain the data directly from SE Centre of Registers):**
* **financial statements of the company (*balance sheet, statement on changes in equity*),** *where one financial year has passed since the incorporation of the company***;**
* **documents certifying that the alien is a participant or the manager of the company;**
* **the document certifying that the purpose of the alien’s arrival is working at the company (employment contract);**

 ***when the alien is engaged or intends to be engaged in other legitimate activity, including individual activity as defined in the Law on Income Tax of Individuals*2*,*** – **certifying document (e.g. a document certifying that the alien is engaged or intends to engage in the performing, sport or religious activities, or in voluntary work as a participant of voluntary activities programmes recognised by the European Union or its Member States; a journalist accreditation card, a document certifying that the alien is or intends to get engaged in Government programmes jointly with foreign states; business certificate, certificate of individual activity, a signed description of a legal activity the foreigner intends to be engaged in)**;

***when the alien is or intends to be working according to a regulated profession*3** – **document certifying that the alien complies with the terms set forth in legal acts of the Republic of Lithuania to engage in regulated professional activities;**

****[**document certifying that the alien has sufficient funds and/or receives regular income that is sufficient for subsistence in the Republic of Lithuania, e.g. bank statement**](http://www.migracija.lt/l.php?tmpl_into%5b0%5d=index&tmpl_name%5b0%5d=m_site_index178&tmpl_into%5b1%5d=middle&tmpl_id%5b1%5d=1195)**1 or an employment contract. The amount of the funds in possession of an alien is assessed against the subsistence level in the Republic of Lithuania set forth by the Minister of Social Security and Labour and which may be considered sufficient for subsistence for an alien applying for a residence permit. The means of subsistence possessed by the alien must be sufficient for the entire period of validity of the residence permit, and in case the residence permit is issued for a period shorter than one year, the means of subsistence must be sufficient *for at least one year;***

** the document certifying that the alien owns suitable residential premises in which he/she intends to declare his/her place of residence, and in which the residential area provided that the residential are per each adult person who has declared the place of residence at it would not be less than seven square metres:**

* **an undertaking by a natural person certified by a notary of the Republic of Lithuania, or a manager of the local authority to provide the alien with suitable place of residence in which the alien will be declaring his/her place of residence, and which meets the requirements for residential premises for the period of validity of the temporary residence permit; or**
* **an undertaking by a legal person certified by the manager of the legal person and the stamp if the legal person is obliged to have a stamp to provide the alien with suitable residential premises in which the alien will be declaring his/her place of residence, and which meets the requirements for residential premises for the period of validity of the temporary residence permit;**

**No document regarding suitable place of residence is required, *if the alien own residential premises or has concluded with a natural or legal person a lease agreement for a period not shorter than the validity of the temporary residence permit and which is registered with the SE Centre of Registers (Immovable Property Register);***

***where the alien has not incurred any conviction in the foreign state (-s) in which the alien had lived before arriving to the Republic of Lithuania, or in which he/she is currently residing for the past two years (except in the cases when the alien has been living in the foreign state for less than six months within the past 12 months:* a written statement of the alien that he/she has no conviction record in that (those) foreign state(s); or**

***where the alien had been convicted in the foreign state(s) in which the alien had lived before arriving to the Republic of Lithuania, or in which he/she has been residing for the past two years:* a valid conviction record certificate (-s) issued by a competent authority(-ies) of the foreign states concerned, certifying that the alien had been convicted in that state (a conviction record certificate)4 and issued not earlier than within six months pending the submission the residence permit application. The conviction record shall indicate when and for what offence the alien was convicted, the penalty imposed upon him and whether the sentence was served;**

**health insurance1, that guarantees the reimbursement of the expenses of emergency medical assistance or the expenses potentially incurred in relation to the return of the alien to the foreign state for health-related reasons (transportation, including the escort by a health specialist(-s)); and valid for the entire duration of stay or residence in the Republic of Lithuania, or at least one *year;***

 **No document certifying the health insurance coverage is required, *where in the cases provided by Law on Health Insurance of the Republic of Lithuania the alien is covered by compulsory health insurance (i.e. intends to work, or actually works in the Republic of Lithuania, and the relevant health insurance contributions (will be) are accordingly paid*;**

***where another person has paid the State duty on behalf of the alien:* an extended form of the state fee paid indicating the name (-s), surname(-s), personal code or the birth date of the alien on whose behalf the payment was made;**

** *in case the application is filed as a matter of urgency*: payment instruction or a receipt of the paid state fee (or the alien may pay by card at the Migration Department in relation to filing the application).**

I checked that all the necessary documents for issuing a temporary residence permit have been submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ,

 (foreigner's citizenship, name(s), surname(s) and date of birth)

and I accepted / did not accept them:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (office title)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (signature)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (name(s) and surname(s)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1**Any documents issued abroad must be translated into the Lithuanian language, and the translations certified by a person or an institution authorised to certify a translation from one language to another. The bank statement and the document certifying health insurance may be drawn up in the original English language, or a translation into English of the documents drawn up in other language may be submitted certified by a signature of a person authorised to certify a translation from one language to another, or of the translator of the institution**.**

**2Individual activity**shall mean any independent activity in pursuit whereof an individual aims at deriving income or any other economic benefit over a continuous period:

1) independent commercial or industrial activities of any nature, including those conducted under a business certificate;

2) independent creative, professional activities and other similar independent activities, including those conducted under a business certificate;

3) independent sports activities;

4) independent performing activities

**3Regulated professions** – barrister, midwife, architects, pre-school teacher, bankruptcy administrator, nurse, biomedical technician, dental hygienist, dental technician, dietician, ergotherapist, guide, dental assistant, physiotherapist, speech therapist, masseur, medical physician, school psychologist, teacher, patent attorney, vocational teacher, conservator, restructuring administrator, social worker, social pedagogue, special pedagogue, civil engineer, surdopedagogue, tiflopedagogue, property or business valuer, pharmacist, pharmatechnician, veterinary surgeon, veterinary assistance, nurse for advanced nursing practice, private detective.

**4Criminal record certificate indicating that** the alien has been convicted must be translated into the Lithuanian language, and the translation must be certified by a person or an institution authorised to certify the translation from one language to another.

The criminal record certificate must be legalised or certified by an Apostille, in the manner set by the Government, except the criminal record certificates issued:

* in Ukraine, Russia, Estonia, Latvia or Moldova;
* by a diplomatic representation or a consular institution of a foreign state residing in the Republic of Lithuania;
* by a diplomatic representation or a consular institution of a foreign state residing abroad or accredited, inter alia, for the Republic of Lithuania.