**The alien, who has the temporary residence permit issued by another member state of the EU, as internally transferred (Article 40 Part 1 Point 42 of the Law on the Legal Status of Aliens)**

**** [**The determined form request to amend the temporary residence permit in the Republic of Lithuania**](http://www.migracija.lt/l.php?tmpl_into%5b0%5d=index&tmpl_name%5b0%5d=m_site_index178&tmpl_into%5b1%5d=middle&tmpl_id%5b1%5d=2052)**.** *The request shall be filled-out via the Lithuanian Migration Information System (MIGRIS);*

** Valid travel document (passport);**

** Temporary residence permit issued by another member state of the EU as internally transferred;**

**Documents affirming the basis for issuing the temporary residence permit:**

**** **Number of the facilitation letter submitted by the accepting company established in the Republic of Lithuania via the Lithuanian Migration Information System (**[**MIGRIS**](http://www.migracija.lt/)**)** (shall be indicated via MIGRIS when filling-out the temporary residence permit request);

** *Employment contract\** concluded between the company established in a foreign country, which is not the member state of the EU, and the alien being internally transferred;**

** *Letter of appointment\** of the company established in a foreign country, which is not the member state of the EU, which states the duration of internal transfer, head office address (addresses) of the accepting company (companies), position, to which the alien is internally transferred, and the prescribed wage, as well as the undertaking, that after the end of the internal transfer period, the alien will be transferred back to the company established in the foreign country, which is not the member state of the EU;**

** When the alien in accordance to *the vocation being regulated* will work in the accepting company established in the Republic of Lithuania – document affirming that the alien conforms to the conditions determined in the statutes of law of the Republic of Lithuania for the performance of the vocational activity being regulated;**

**** ***If the facilitation letter indicates that the monthly wage of the alien is less than 1 MMW,*** [**document affirming that the alien has enough subsistence funds and/or receives regular income**](http://www.migracija.lt/l.php?tmpl_into%5b0%5d=index&tmpl_name%5b0%5d=m_site_index178&tmpl_into%5b1%5d=middle&tmpl_id%5b1%5d=1195)**,** [**which is enough for living in the Republic of Lithuania**](http://www.migracija.lt/l.php?tmpl_into%5b0%5d=index&tmpl_name%5b0%5d=m_site_index178&tmpl_into%5b1%5d=middle&tmpl_id%5b1%5d=1195) **(e.g., *bank certificate*\*).** **The value of subsistence funds is one minimum wage per month. There should be enough funds for the whole duration of the requested temporary residence permit or for at least one year;**

**** ***An undertaking (confirmation) by the alien when completing the application via MIGRIS* that he/she will declare his/her place of residence in an accommodation with a living area of at least 7 square metres for each adult person declaring his/her residence there;**

** Health insurance, which guarantees the payment for emergency health care services expenses and expenses that may occur, due to the return of the alien to the foreign country for health-related reasons (transportation, including, the escort of personal health care specialist(s)) and the insurance must be valid for the whole duration of the requested temporary residence permit or for at least one year\*.**

**Health insurance is not needed, if compulsory health insurance installments are paid for the alien.**

**The alien may submit the health insurance at their own choosing:**

* **By filling-out the request via ‘MIGRIS’;**
* **By arriving at the booked visitation time to the Migration Department in order to submit documents and biometric data.**

** *If another person paid the public fees for the alien*: the extended form of the payment order of the paid public fees, wherein the name(s), surname(s), personal identification number or date of birth of the alien, for whom the payment was made, is indicated.**

I have checked whether all of the necessary documents in regards to the changing of the temporary residence permit were submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ,

 (Citizenship, name(s), surname(s) and date of birth of the alien)

and I have accepted/not-accepted them:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Name of position)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Signature)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Name(s) and surname(s)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* Documents issued abroad must be translated in to Lithuanian and the translations must be affirmed by the person or institution having the right to testify the translation from one language to another. Document affirming health insurance may be submitted written in original English language or an English language translation from another language may be submitted, which is affirmed by the person or institution having the right to testify the translation from one language to another.**