**A** **foreigner who has a valid temporary residence permit issued for a person other than *a highly skilled worker* wishes to change the employer or the function of the job with the same employer**

**(Article 44(6) of the Law of the Republic of Lithuania on the Legal Status of Foreigners)**

**** **[The determined form application](http://www.migracija.lt/l.php?tmpl_into%5b0%5d=index&tmpl_name%5b0%5d=m_site_index178&tmpl_into%5b1%5d=middle&tmpl_id%5b1%5d=2052)** [**[to change the employer or the job](http://www.migracija.lt/l.php?tmpl_into%5b0%5d=index&tmpl_name%5b0%5d=m_site_index178&tmpl_into%5b1%5d=middle&tmpl_id%5b1%5d=2052)** **[title at the same employer](http://www.migracija.lt/l.php?tmpl_into%5b0%5d=index&tmpl_name%5b0%5d=m_site_index178&tmpl_into%5b1%5d=middle&tmpl_id%5b1%5d=2052)**](http://migracija.lrv.lt/lt/paslaugos/elektronines-paslaugos/prasymu-formos/prasymas-leisti-pakeisti-darbdavi-arba-darbo-funkcija-pas-ta-pati-darbdavi)**[.](http://www.migracija.lt/l.php?tmpl_into%5b0%5d=index&tmpl_name%5b0%5d=m_site_index178&tmpl_into%5b1%5d=middle&tmpl_id%5b1%5d=2052)** *The application is submitted via the Lithuanian Migration Information System (MIGRIS);*

** Valid travel document (passport);**

** The number of the mediation letter submitted by the new employer or by the same employer (in case of a change of job function) via the Lithuanian Migration Information System (MIGRIS) *(to be indicated in MIGRIS when filling in the application for permission to change employer or job function with the same employer)*.**

**If a multi-employer contract is to be concluded, the first employer submits the mediation letter via MIGRIS, indicating the other employers.**

**If a temporary employment contract is to be concluded or has already been concluded, the mediation letter shall be submitted via MIGRIS by a temporary employment company included in the list of temporary employment companies drawn up by the State Labour Inspectorate and published on its website.**

**The mediation letter shall:**

* + **state whether the foreigner will be covered by a multi-employer contract;**
  + **state whether the** **foreigner will be employed under a temporary employment contract. If so, it shall be confirmed that the company is included in the list of temporary employment companies drawn up by the SLI, and shall undertake to provide the foreigner with a full-time working standard and to pay him/her a monthly salary during the period of employment in Lithuania which is at least equal to the last published average monthly gross salary for the calendar year, and at least equal to the MMS 1 during the periods between assignments;**
  + **confirm that the qualifications held by the foreigner are relevant to the work to be performed.**

**The employer must make sure that the foreigner has documents proving his/her qualifications (diploma, certificate, etc.); or**

* + **confirm that the foreigner has at least one year’s work experience in the last three years relevant to the work to be performed.**

**The employer must make sure that the foreigner has documents proving that he/she has at least one year's work experience in the last three years relevant to the work to be done (work book, certificate from current and/or former employer); or**

* + **confirm that the foreigner will be paid a monthly salary of at least the last published average monthly gross salary for the calendar year.**

** The decision of the Employment Service regarding the foreigner’s work conformity to the needs of Republic of Lithuania labour market, *in case a foreigner requires evaluation of his/her work compliance with the Lithuanian Republic labour market needs*\*** *(the Migration Department shall receive the decision of the Employment Service);*

**** ***If another person paid the public fees for the foreigner*: the extended form of the payment order of the paid public fees, wherein the name(s), surname(s), personal identification number or date of birth of the foreigner, for whom the payment was made, is indicated.**

I have checked whether all of the necessary documents were submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

(Citizenship, name(s), surname(s) and date of birth of the alien)

and I have accepted/not-accepted them:



\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*** **Required if the foreigner intends to work under an employment contract, unless:**

* + **if the foreigner, having completed studies or training under a formal vocational training programme in the Republic of Lithuania, intends to work and applies within 10 years after completing studies or training under a formal vocational training programme; or**
  + **if the foreigner's occupation is included in the list of occupations for which there is a shortage of workers in the Republic of Lithuania, according to the type of economic activity. If the quota of foreigners who come to Lithuania to work in an occupation that is in short supply in Lithuania has been exhausted for a calendar year, the employer must apply to the territorial unit of the Employment Service for a decision that the foreigner's work corresponds to the needs of the Lithuanian labour market;**
  + **where the foreigner is a citizen of Ukraine.**